

# FINANCIAL STATUS REPORT

(Short Form)

Please type or print legibly. The following general instructions explain how to use the form itself. You may need additional information to complete certain items correctly, or to decide whether a specific item is applicable to this award. Usually, such information will be found in the Federal agency's grant regulations or in the terms and conditions of the award. You may also contact the Federal agency directly.

Item	Entry	Item	Entry
1, 2 and 3.	Self-explanatory.		obligations incurred, but for which an outlay has not yet been recorded.
4.	Enter the employer identification number assigned by the U.S. Internal Revenue Service.		On the final report, line 10d must be zero.
5.	Space reserved for an account number or other identifying number assigned by the recipient.	10e, f, g, h, and i.	Self-explanatory.
6.	Check <b>yes</b> only if this is the last report for the period shown in item 8.	11a.	Self-explanatory.
7.	Self-explanatory.	11b.	Enter the indirect cost rate in effect during the reporting period.
8.	Unless you have received other instructions from the awarding agency, enter the beginning and ending dates of the current funding period. If this a multi-year program, the Federal agency might require cumulative reporting through consecutive funding periods. In that case, enter the beginning and ending dates of the grant period, and in the rest of these instructions, substitute the term "grant period" for "funding period."	11c.	Enter the amount of the base against which the rate was applied.
9.	Self-explanatory.	11d.	Enter the total amount of indirect costs charged during the reporting period.
10.	The purpose of columns I, II and III is to show the effect of this reporting period's transactions on cumulative financial status. The amounts entered in column I will normally be the same as those in column III of the previous report in <b>the same funding period</b> . If this is the first or only report of the funding period, leave columns I and II blank. If you need to adjust amounts entered on previous reports, footnote the column I entry on this report and attach an explanation.	11e.	Enter the Federal share of the amount in 11d.
10a.	Enter total program outlays less any rebates, refunds, or other credits. For reports prepared on a cash basis, outlays are the sum of actual cash disbursements for direct costs for goods and services, the amount of indirect expense charged, the value of in-kind contributions applied, and the amount of cash advances and payments made to sub-recipients. For reports prepared on an accrual basis, outlays are the sum of actual cash disbursements for direct charges for goods and services, the amount of indirect expense incurred, the value of in-kind contributions applied, and the net increase or decrease in the amounts owed by the recipient for goods and other property received, for services performed by employees, contractors, subgrantees and other payees, and other amounts becoming owed under programs for which no current services or performances are required, such as annuities, insurance claims, and other benefit payments.	Note:	If more than one rate was in effect during the period shown in item 8, attach a schedule showing the bases against which the different rates were applied, the respective rates, the calendar periods they were in effect, amounts of indirect expense charged to the project, and the Federal share of indirect expense charged to the project to date.
10b.	Self-explanatory.		
10c.	Self-explanatory.		
10d.	Enter the amount of unliquidated obligations, including unliquidated obligations to subgrantees and contractors.		
	Unliquidated obligations on a cash basis are obligations incurred, but not yet paid. On an accrual basis, they are		